



# SUBIC BAY METROPOLITAN AUTHORITY PROCUREMENT AND PROPERTY MANAGEMENT DEPARTMENT

Room 201 Bldg. 255, Barryman Road, Subic Bay Freeport Zone, Philippines  
 Tel. Nos. (047) 252-4503/4124/4211/4283/4230/4214/4424/4282 Fax. No. (047) 252-4284/4251

## QUOTATION FORM

You may send your quotation via email to [sbmapprd@gmail.com](mailto:sbmapprd@gmail.com)  
 email with "cc/bcc" WILL NOT BE ACCEPTED.

Approved Budget for the Contract: 85,000.00

For inquiries, contact: tere at Tel. No. (047) 252- 4124

REFERENCE: **0 0 0 4 1 - 2 3 - 1 1 1 6 - 0 0 2 3**

This is a "REQUEST FOR QUOTATION" for items listed below. Pls submit your quotation not later than <u>1/10/2023</u> . Please note that quotation submitted beyond the deadline given above, will not be considered.	<b>TERMS:</b> * <input checked="" type="checkbox"/> Payment: _____ days * <input checked="" type="checkbox"/> Delivery: _____ calendar days
<b>DELIVERY POINT:</b> <p style="text-align: center;"><b>PPMD RECEIVING SECTION</b></p> <p style="text-align: center;"><b>Bldg 709, Burgos Street, Subic Bay Freeport Zone</b></p> If FOB destination or others, pls. indicate the estimated freight cost.	<b>TO SUPPLIER: IS YOUR PRICE QUOTATION EXCLUSIVE OF VAT?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

ITEM NO	ITEM DESCRIPTION	QTY	UI	BRAND / WARRANTY	UNIT PRICE	TOTAL PRICE
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1	SERVICES AND MATERIALS FOR THE RENTAL OF PORTABLE TOILETS ESTIMATED TOTAL QUANTITY OF PORTALETS: 34 UNITS EVENT DATES: 1. SBMA ACTIVITIES AND EVENTS (FROM JANUARY TO DECEMBER 2023).	1	LO *			
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INCLUSIVE OF THE FOLLOWING BUT NOT LIMITED TO:

- \* TISSUE PAPER, DEODORIZER (BLUE TABLET), TRASH BAG FOR EACH PORTALET
- \* DELIVERY, INSTALLATION AND PULL-OUT FEE OF THE UNITS
- \* MALE & FEMALE SIGNAGES
- \* REPAIR AND MAINTENANCE IF REQUIRED.
- \* CLEANING AND DISINFECTING OF THE PORTABLE TOILETS AND SIPHONING OF HUMAN WASTE ON EVERY SPECIFIED DATE OF EVENT.

NOTE:

1. PAYMENT TERMS: THE QUOTED PRICE SHOULD BE VAT EXCLUSIVE. PAYMENT IS PROGRESSIVE BILLING (15 WORKING DAYS) AFTER EVERY COMPLETED SINGLE OR SERIES OF EVENTS RENDERED BY THE CONTRACTOR.
2. EACH PORTABLE UNIT MUST HAVE FLUSHING SYSTEM & SEAT COVER.
3. EVENT DATES ARE SUBJECT TO CHANGE WITH PRIOR NOTICE FROM SBMA.

✓* COMPANY NAME: _____ ✓* MAILING ADDRESS: _____ ✓* TEL NO.: _____ FAX NO.: _____ E-MAIL ADD: _____	<b>* GRAND TOTAL:</b> _____
<b>CERTIFICATION:</b> I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.	<b>CERTIFICATION:</b> I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.
<input checked="" type="checkbox"/> _____ * Signature over printed name                      Date                      Designation (Authorized Company Personnel)	Opened by: _____ Witnesses: _____ _____ _____ Date: _____
<input type="checkbox"/> _____ Signature over printed name                      Date (Canvasser)	

**IMPORTANT NOTICE TO SUPPLIER/CONTRACTOR:**

Please answer all required data marked with \*.

Under RA 7227, SBMA is exempted from VAT.

ITEM NO	ITEM DESCRIPTION	QTY	UI	BRAND / WARRANTY	UNIT PRICE	TOTAL PRICE
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4. THE SBMA MAY CANCEL/RE-SCHEDULE SAID REQUEST SHOULD THERE BE ANY UNFORESEEN EVENTS OR INSTRUCTIONS.

**NOTICE TO SUPPLIERS:**

You may submit price quotations through any of the following

- \*PERSONAL submission                               \* COURIER
- \*FACSIMILE (acceptable for PR with ABC of less than P50,000)
- \*CASH ON DELIVERY (COD) Payment Terms is not acceptable (GPBB Volume 2 Manual of Procedures).

Suppliers are highly encouraged to personally attend the opening of bids/quotations. Please confirm schedule with the Technical Section at (047) 252-4503.

**PERFORMANCE AND WARRANTY SECURITIES:**

- \*Performance Security is required for Services/Services & Materials/Equipment with contract price of P500,000.00 and Above;
- \*Warranty Security is required for Services & Materials/Equipment with contract price of P300,000.00 and Above, EXCEPT for those deliverables that are out-rightly Consumed within the date of delivery/rendering of services.

* COMPANY NAME: _____ * MAILING ADDRESS: _____ * TEL NO.: _____ FAX NO.: _____ E-MAIL ADD: _____			* GRAND TOTAL: _____   Opened by: _____ Witnesses: _____  _____ Date: _____
<b>CERTIFICATION:</b> I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.	<b>CERTIFICATION:</b> I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.		
_____ * Signature over printed name                      Date                      Designation (Authorized Company Personnel)	_____ Signature over printed name                      Date (Canvasser)		