



SUBIC BAY METROPOLITAN AUTHORITY PROCUREMENT AND PROPERTY MANAGEMENT DEPARTMENT

Room 201 Bldg. 255, Barryman Road, Subic Bay Freeport Zone, Philippines
 Tel. Nos. (047) 252-4503/4124/4211/4283/4230/4214/4424/4282 Fax. No. (047) 252-4284/4251

QUOTATION FORM

You may send your quotation via email to sbmapcmd@gmail.com
 email with "cc/bcc" WILL NOT BE ACCEPTED.

Approved Budget for the Contract: P160,000.00

For inquiries, contact: **CAROL DIWA** at Tel. No. (047) 252- **4211** REFERENCE: **0 0 0 4 4 - 2 3 - 1 0 2 4 - 0 0 0 9**

This is a "REQUEST FOR QUOTATION" for items listed below. Pls submit your quotation not later than _____. Please note that quotation submitted beyond the deadline given above, will not be considered.	TERMS: ✓* Payment: _____ days ✓* Delivery: _____ calendar days
DELIVERY POINT: <p style="text-align: center;">PPMD RECEIVING SECTION</p> <p style="text-align: center;">Bldg 709, Burgos Street, Subic Bay Freeport Zone</p> If FOB destination or others, pls. indicate the estimated freight cost.	✓ TO SUPPLIER: IS YOUR PRICE QUOTATION EXCLUSIVE OF VAT? <input type="checkbox"/> YES <input type="checkbox"/> NO

ITEM NO	ITEM DESCRIPTION	QTY	UI	BRAND / WARRANTY	UNIT PRICE	TOTAL PRICE
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1	SERVICES: RENEWAL OF ONE (1) YEAR PREVENTIVE MAINTENANCE PROGRAM OF CHILLERS 1 & 3 CENTRALIZE AIRCONDITIONING SYSTEM AT B8015, SBIA. (ONE YEAR, QUARTERLY PREVENTIVE MAINTENANCE)	1	LO *			
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EQUIPMENT DETAILS:
 MAKE : DUNHAM BUSH
 MODEL : ACX-240

- SCOPE OF WORKS:
1. CHECK OVER-ALL OPERATION OF CHILLERS AND COMPRESSORS. TO PROVIDE RECOMMENDATION IF THERE IS ANY CONCERN FOUND.
 2. CHECK REFRIGERANT CHARGE. IF LACKING, CHARGE ADDITIONAL REFRIGERANT 22 (TO BE QUOTED SEPARATELY).
 3. CHECK REFRIGERANT AND OIL FILTER DRIERS. REPLACE FILTER WHEN NECESSARY (TO BE QUOTED SEPARATELY).
 4. CHECK ALL THERMOMETERS AND THERMOSTAT FOR PROPER CALIBRATION.
 5. CHECK CHILLER CONTROL PANEL COMPONENTS AND PARTS FOR PROPER OPERATION.
 6. CHECK OPERATING PRESSURES OF REFRIGERANT AND OIL LEVEL.
 7. CHECK COMPRESSORS FOR PROPER OPERATION.

✓* COMPANY NAME: _____ ✓* MAILING ADDRESS: _____ ✓* TEL NO.: _____ ✓FAX NO.: _____ ✓E-MAIL ADD: _____	* GRAND TOTAL: _____
CERTIFICATION: I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.	CERTIFICATION: I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.
✓ _____ * Signature over printed name Date Designation (Authorized Company Personnel)	_____ Signature over printed name Date (Canvasser)
Opened by: _____ Witnesses: _____ _____ _____ Date: _____	

IMPORTANT NOTICE TO SUPPLIER/CONTRACTOR:

Please answer all required data marked with *.

Under RA 7227, SBMA is exempted from VAT.

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✓***INFORMATION WITH CHECK MARK, PLS. FILL-UP PROPERLY/COMPLETE (page1-2)

ITEM NO	ITEM DESCRIPTION	QTY	UI	BRAND / WARRANTY	UNIT PRICE	TOTAL PRICE
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8. CHECK FOR REFRIGERANT AND OIL LEAKS (TO BE QUOTED SEPARATELY).
9. CHECK OPERATING TEMPERATURES OF REFRIGERANT OIL, CHILLED WATER AND CONDENSER FAN FOR ANY ABNORMALITIES.
10. CHECK MOTOR CURRENT DRAWN AND MAKE NECESSARY RECOMMENDATION TO OWNER.
11. CHECK MOTOR STARTER AND COMPONENTS, REPLACE PARTS (TO BE QUOTED SEPARATELY).
12. INSPECT OWNER OPERATING LOG AND MAKE ANY APPLICABLE RECOMMENDATIONS TO OPERATING PERSONNEL.
13. PERFORM COMPLETE OPERATIONAL TEST OF THE EQUIPMENT, CHECK OPERATING SAFETY CONTROLS AND CALIBRATE AS REQUIRED.
14. PROVIDE PERSONNEL WITH OPERATING INSTRUCTION AND RECOMMENDATION PERTAINING TO THE OPERATION OF THE EQUIPMENT.
15. TIGHTEN ALL ELECTRICAL CONNECTIONS AS NEEDED.
16. CHECK CONDENSER FINS IF DIRTY AND IF REQUIRED CLEANING, LABOR & CHEMICAL TO BE QUOTED SEPARATELY.
17. REPAIR OF MINOR LEAKS SUCH AS TIGHTENING OF FITTINGS, BOLTS, NUTS, ETC. THAT DOES NOT REQUIRE BRAZING OF MAJOR COMPONENT REPAIR.
18. TO RECOMMEND CHANGE OIL AS NEEDED IF THERE IS INTERNAL SYSTEM WORKS DONE OR 3,000 RUNNING HOURS OR MINIMUM ONCE A YEAR WHICHEVER COMES FIRST, AS PER FACTORY RECOMMENDATION.
19. ENTITLED FOR ONE (1) FREE EMERGENCY CALL PER QUARTER.

NOTICE TO SUPPLIERS:

You may submit price quotations through any of the following

- *PERSONAL submission * COURIER
- *FACSIMILE (acceptable for PR with ABC of less than P50,000)
- *CASH ON DELIVERY (COD) Payment Terms is not acceptable (GPBB Volume 2 Manual of Procedures).

Suppliers are highly encouraged to personally attend the opening of bids/quotations. Please confirm schedule with the Technical Section at (047) 252-4503.

PERFORMANCE AND WARRANTY SECURITIES:

- *Performance Security is required for Services/Services & Materials/Equipment with contract price of P500,000.00 and Above;
- *Warranty Security is required for Services & Materials/Equipment with contract price of P300,000.00 and Above, EXCEPT for those deliverables that are out-rightly Consumed within the date of delivery/rendering of services.



✓ * COMPANY NAME: _____ ✓ * MAILING ADDRESS: _____ ✓ * TEL NO.: _____ ✓ FAX NO.: _____ ✓ E-MAIL ADD: _____		* GRAND TOTAL: _____
CERTIFICATION: I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.	CERTIFICATION: I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.	Opened by: _____ Witnesses: _____ _____ _____ Date: _____
✓ _____ * Signature over printed name Date Designation (Authorized Company Personnel)	_____ Signature over printed name Date (Canvasser)	

