



07 JUL 2023, 2023

ANALYN Y. CASTRO
Sales Representative
EXCERPT ENTERPRISES
Unit 2B Chief Corner Stone,
Baesa Road,
Caloocan City

**SUBJECT: NOTICE TO PROCEED
ONE (1) YEAR CONTRACT FOR THE SUPPLY AND DELIVERY OF
VARIOUS LABORATORY REAGENTS AND MATERIALS (LOT 2)**

Dear **Madame:**

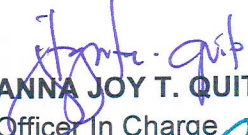
This refers to our award of contract to your company for the procurement of the aforementioned project in the amount of **Six Hundred Twelve Thousand Pesos (Php 612,000.00) exclusive of Value Added Tax and other taxes** pursuant to Resolution No. Resolution No. 021-APB-2023.

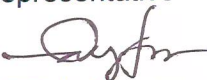
In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the Contract Agreement therefor.

Accordingly, kindly acknowledge the receipt and acceptance to this Notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest possible time.

For your information and compliance.

Sincerely yours,


ANNA JOY T. QUITO
Officer In Charge
Procurement & Property
Management Department (PPMD)

CONFORME : **EXCERPT ENTERPRISES**
BY : **ANALYN Y. CASTRO**
TITLE : Sales Representative
SIGNATURE : 
DATE : JULY 12, 2023, 2023