SUBIC BAY
METROPOLITAN AUTHORITY

11 AUG 2023, 2023

JORGEN MICHAEL B. TE
Director of Sales and Marketing
SUBIC BAY TRAVELERS HOTEL AND EVENT CENTER, INC.
Corner Aguinaldo and Raymundo Streets,
SBFZ

SUBJECT: NOTICE TO PROCEED
CATERING SERVICES FOR VARIOUS HUMAN RESOURCE MANAGEMENT DEPARTMENT TRAININGS AND EVENTS (LOT A)

Dear **Sir:**

This refers to our award of contract to your company for the procurement of the aforementioned project in the amount of **One Million Two Hundred Fifty Nine Thousand Pesos (Php1,259,000.00) exclusive of Value Added Tax and other taxes** pursuant to Resolution No. 030-APB-2023.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the Contract Agreement therefor.

Accordingly, kindly acknowledge the receipt and acceptance to this Notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest possible time.

For your information and compliance.

Sincerely yours,

JONATHAN D. TAN
Chairman and Administrator

CONFORME : **SUBIC BAY TRAVELERS HOTEL AND EVENT CENTER, INC.**
BY : **JORGEN MICHAEL B. TE**
TITLE : Director of Sales and Marketing

SIGNATURE :
DATE : AUGUST 11, 2023