



01 SEP 2023, 2023

JORGEN MICHAEL B. TE
Director of Sales and Marketing
SUBIC BAY TRAVELERS HOTEL AND EVENT CENTER, INC.
Corner Aguinaldo and Raymundo Streets,
SBFZ

SUBJECT: NOTICE TO PROCEED
CATERING SERVICES FOR VARIOUS SUBIC BAY METROPOLITAN
AUTHORITY ACTIVITIES AND EVENTS (LOT A)

Dear Sir:

This refers to our award of contract to your company for the procurement of the
aforementioned project in the amount of One Million Three Hundred Eleven Thousand Six
Hundred Fifty Pesos (Php1,311,650.00) exclusive of Value Added Tax and other taxes pursuant
to Resolution No. 031-APB-2023.

In relation thereto, notice is hereby given to your company that the implementation of the said
project shall commence immediately. You are expected to perform the terms and conditions
stipulated in the Contract Agreement therefor.

Accordingly, kindly acknowledge the receipt and acceptance to this Notice by signing at the
portion provided below. Keep a copy and return the original copy to this office at the soonest possible
time.

For your information and compliance.

Sincerely yours,

[Handwritten signature]

JONATHAN D. TAN

Chairman and Administrator

[Handwritten initials]

CONFORME : SUBIC BAY TRAVELERS HOTEL AND EVENT CENTER, INC.
BY : JORGEN MICHAEL B. TE
TITLE : Director of Sales and Marketing
SIGNATURE : [Handwritten signature]
DATE : 01 SEP 2023, 2023