



# SUBIC BAY METROPOLITAN AUTHORITY PROCUREMENT AND PROPERTY MANAGEMENT DEPARTMENT

Room 201 Bldg. 255, Barryman Road, Subic Bay Freeport Zone, Philippines  
 Tel. Nos. (047) 252-4503/4124/4211/4283/4230/4214/4424/4282 Fax. No. (047) 252-4284/4251

## QUOTATION FORM

You may send your quotation via email to [sbmappm@gmail.com](mailto:sbmappm@gmail.com)  
 email with "cc/bcc" WILL NOT BE ACCEPTED.

Approved Budget for the Contract: \_\_\_\_\_

For inquiries, contact: \_\_\_\_\_ at Tel. No. (047) 252-

REFERENCE: 0 0 0 0 7 - 2 3 - 0 3 1 6 - 0 0 9 5

This is a "REQUEST FOR QUOTATION" for items listed below. Pls submit your quotation not later than _____. Please note that quotation submitted beyond the deadline given above, will not be considered.	<b>TERMS:</b> * <b>Payment:</b> _____ days * <b>Delivery:</b> _____ calendar days
<b>DELIVERY POINT:</b> <b>PPMD RECEIVING SECTION</b>  <b>Bldg 709, Burgos Street, Subic Bay Freeport Zone</b>  If FOB destination or others, pls. indicate the estimated freight cost.	<b>TO SUPPLIER: IS YOUR PRICE QUOTATION EXCLUSIVE OF VAT?</b>  <input type="checkbox"/> YES <input type="checkbox"/> NO

ITEM NO	ITEM DESCRIPTION	QTY	UI	BRAND / WARRANTY	UNIT PRICE	TOTAL PRICE
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1 PREVENTIVE MAINTENANCE OF UNINTERRUPTED POWER SUPPLY (UPS) OF NETWORK EQUIPMENT FOR TWO (2) YEARS INCLUDES: INFORM MODULERA 60Kva 4 PCS. INFORM DSPMP UPS 10kVA 6 PCS. INFORM SINUS LCD UPS 3kVA  SCOPE OF WORK: 1. CONTRACTOR MUST SUBMIT A MANUFACTURER CERTIFICATE AS AUTHORIZED & SOLE DISTRIBUTOR OF INFORM UPS IN THE PHILIPPINES. 2. BATTERY REPLACEMENT WITH TWO (2) YEARS WARRANTY ON (a) 60kVA UPS, 80PCS x 42AH BATTERY; (b) 10kVA UPS, 40PCS x 7AH BATTERY AND (c) 3kVA UPS, 36PCS x 7AH BATTERY ON THE FIRST QUARTER ON THE CONTRACT/AGREEMENT 3. SCHEDULED QUARTERLY PREVENTIVE MAINTENANCE CHECK-UP SHALL BE RENDERED AS PER SCHEDULED BY SBMA. MONDAY TO SATURDAY AFTER REGULAR WORKING HOURS. 4. EMERGENCY REPAIR SERVICES SHALL BE PROVIDED OUTSIDE REGULAR WORKING HOURS. 5. ON-SITE INTERVENTION WITHIN FOUR (4) TO SIX (6) HOURS AFTER RECEIPT OF SERVICE CALL, INCLUDING WEEKENDS, CALAMITY AND HOLIDAYS.	1	LO *			
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* COMPANY NAME: _____ * MAILING ADDRESS: _____ * TEL NO.: _____ FAX NO.: _____ E-MAIL ADD: _____	<b>* GRAND TOTAL:</b> _____
<b>CERTIFICATION:</b> I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.  _____ * Signature over printed name Date Designation (Authorized Company Personnel)	<b>CERTIFICATION:</b> I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.  _____ Signature over printed name Date (Canvasser)
Opened by: _____ Witnesses: _____ Date: _____	

**IMPORTANT NOTICE TO SUPPLIER/CONTRACTOR:**

Please answer all required data marked with \*.

Under RA 7227, SBMA is exempted from VAT.

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6. TELEPHONE SUPPORT AVAILABLE 24/7, INCLUDING WEEKENDS, CALAMITY AND HOLIDAYS.
7. LABOR CHARGE AND SPARE PARTS ARE ON-STOCK IN CASE OF EQUIPMENT BREAKDOWN.
8. SERVICE UNIT/S CAPABLE OF CARRYING EXISTING LOADS MUST BE PROVIDED IN THE EVENT THAT ON-SITE REPAIR IS NOT POSSIBLE.
9. UPS PARTS EXCLUDED ARE BATTERIES, TRANSFORMERS, CHOKE COILS, AC AND DC CAPACITORS, FANS AND BLOWERS.
10. UPS PARTS INCLUDED ARE MP 6-10kVA CHARGER BOARD  
MSD-COxx; MP 6kVA CONTROLLER BOARD MSD 14xx W/DSP;  
MP 6-10kVA LCD DISPLAY BOARD MSD-Mxxx(2MS0000M0xx).

(PLEASE SEE ATTACHED TOR)

**NOTICE TO SUPPLIERS:**

You may submit price quotations through any of the following

- \*PERSONAL submission                      \* COURIER
- \*FACSIMILE (acceptable for PR with ABC of less than P50,000)
- \*CASH ON DELIVERY (COD) Payment Terms is not acceptable (GPBB Volume 2 Manual of Procedures).

Suppliers are highly encouraged to personally attend the opening of bids/quotations. Please confirm schedule with the Technical Section at (047) 252-4503.

**PERFORMANCE AND WARRANTY SECURITIES:**

- \*Performance Security is required for Services/Services & Materials/Equipment with contract price of P500,000.00 and Above;
- \*Warranty Security is required for Services & Materials/Equipment with contract price of P300,000.00 and Above, EXCEPT for those deliverables that are out-rightly Consumed within the date of delivery/rendering of services.

* COMPANY NAME: _____ * MAILING ADDRESS: _____ * TEL NO.: _____ FAX NO.: _____ E-MAIL ADD: _____			<b>* GRAND TOTAL:</b> _____
<b>CERTIFICATION:</b> I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.  _____ * Signature over printed name      Date      Designation (Authorized Company Personnel)	<b>CERTIFICATION:</b> I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.  _____ Signature over printed name      Date (Canvasser)	Opened by: _____ Witnesses: _____ _____ _____ Date: _____	

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