

June 26, 2023

Bid Bulletin No. 2

SERVICES AND MATERIALS FOR THE INSTALLATION OF GRID-TIED SOLAR POWER SYSTEM AT SBECC

A. Due to the Declaration of June 28, 2023 as a Regular Holiday in observance of Eid'l Adha, also known as the Feast of Sacrifice, please be informed of the **CHANGE IN PROCUREMENT SCHEDULE** particularly:

- **SUBMISSION AND OPENING OF BIDS** (thru courier/physical submission) – from June 28, 2023 to **July 05, 2023**

Please be reminded that all procurement activities shall be on the dates mentioned above **at 2:00 PM to be held in the SBMA PPMD Conference Room, Room 201, Building 255, Barryman Road, Subic Bay Freeport Zone and/or thru online video conferencing via Google Meet with the official links provided in the bidding documents**

B. With reference to the queries during the pre-bid conference and the written clarification/s received until JUNE 04, 2023, please be guided of the following:

1. How do we purchase the bidding documents?

Answer: Purchase of the bidding documents is done on-site/ through personal visit to the PPMD Office located at the address stated above as the payment of bidding documents is not yet available thru online banking / bank transfer because of the manual issuance of billing assessment form and followed by the physical payment of bidding documents at the cashier.

Since the bidding documents and other pertinent documents are available online, it is advised to purchase the bidding documents before 12:00 P.M (noon) on the date of the submission and opening of bids for convenience.

2. Do we need to put tabs on the submitted documents? Should we put them per page?

Answer: The placing of tabs on each submitted requirement/document is highly encouraged and preferred for easy identification during bid opening. Kindly refer to Section VIII of the bidding documents for the Checklist of Technical and Financial Documents.

3. Should the contract amount for the identified Single Largest Completed Contract (SLCC) also VAT Exclusive?

Answer: The basis contract amount for the Single Largest Completed Contract (SLCC) will be the **GROSS CONTRACT PRICE** of the declared project.



4. As SBMA is said to be VAT Exclusive, does that mean we will not include taxes on our pricing/bid price?

Answer: YES. The bid price should be exclusive of Value Added Taxes (VAT).

5. Do you have preferred colors for the envelopes?

Answer: NO. There is no preferred colors for the envelopes.

6. Can you be disqualified for improper marking of envelopes?

Answer: NO. There are now less stringent rules in the sealing and marking of bids. The Annex B of GPPB RESOLUTION NO. 09-2020 presents the Amended 2016 REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT (RA) NO. 9184 which states:

25.9 “Unsealed or unmarked bid envelopes, or in case of electronic bid submission, Bidding Documents **not in compressed archive folders and are not password protected, SHALL BE REJECTED.** However, bid envelopes that are *not properly sealed and marked or not properly compressed and password-protected*, as required in the Bidding Documents, ***shall be accepted***, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or GPPB Resolution No. 09-2020, dated 7 May 2020 page 13 of 17 marked bid, or improperly compressed or password-protected folder, or for its premature opening.”

7. May we request for a list of relevant documents that needs to be notarized?

Answer: IN Item 5.4, Annex “A” of GPPB Resolution NO. 16-2020, Guidelines in the Preparation of the Simplified Philippine Bidding Documents for Goods and Infrastructure Projects and the Submission of the Required Forms to be included in the Procurement of Goods, Infrastructure Projects, and Consulting Services, the following documents shall be notarized in accordance with the latest Rules on Notarial Practice:

- Bid Securing Declaration,
- Performance Securing Declaration (Only applicable during a State of Calamity, or implementation of community quarantine or similar restrictions, GPPB Resolution No. 09-2020)
- Joint Venture Agreement or duly notarized statements from all the potential joint venture partners,
- Contract Agreement Form,
- Omnibus Sworn Statement

In addition, specific projects may require other documents to be notarized e.g. “Notarized Affidavit that the personnel under item A is/are employees of the Service Provider” and “Duly Notarized Affidavit of Undertaking stating that the Service Provider will continuously provide necessary documents, equipment and materials, and all other assistance until completion of net metering system activation”.

8. How will we determine if there is a water leak in the roof of the convention center? May we conduct water leak test? Will it be possible to have a common schedule for the water leak test? If there will be no test, may we request for a Certification that the roof of SBECC is water-leak free.

Answer: The water leak test will be conducted by the winning bidder before the implementation/installation of the project. Not before the bid opening.

9. May we request for the roof plan and single line diagram to determine the interconnection activities? As we would need the single line diagram for the application of necessary permits for the implementation of the project.

Answer: A roof plan and single line diagram are not available. It is highly advisable that prospective bidders conduct a site inspection in order to discuss the connections and other factors that may affect the execution and implementation of the project.

10. May we request for the design plan of the building/structure in order to determine/check if the structure can withstand the weight of the panels to be installed at the roof of the building.

Answer: A design plan is not available. Prospective bidders are highly encouraged to conduct a site inspection in order to discuss the nature, scope of works and other factors that may affect the execution and implementation of the project.

11. Is there be a roof access for the site inspection?

Answer: YES, there is a roof access at the site.

12. When can we conduct the site inspection? Is there a fixed time of the day to conduct the site inspection? Who will we contact?

Answer: Site inspections will be conducted during office hours. Kindly coordinate in advance for the availability of the Electrician assigned at SBECC. There is no fixed time to conduct the site inspection. Please contact Engr. Antonio Rafanan through his phone number: 0917 809 3163

13. Do we need to request for a permit for the site inspection?

Answer: NO. There is no need to request for a permit to conduct site inspection.

14. Will we conduct the factory training at the manufacturer's country of origin? Will you allow the conduct of training locally? As it can be conducted locally without compromising the training goals and more than six engineers can participate.

Answer: YES. The factory training must be conducted at the manufacturer's country of origin for the six (6) Engineers from SBMA. Local training will not be sufficient as the factory training shall include ocular inspection of the product while being manufactured.

15. How often will we conduct the refresher training course? Is it a one-time training? Will it be an annual training?

Answer: The refresher training shall only be conducted once before the lapse of the warranty period or on the first week after the warranty period.

16. Are the offered products have to be from the following countries? U.K., U.S.A., Australia

Answer: NO. There is no preferred country of origin for the offered products. However, the offered goods/equipment must be compliant with AS/CE/UL/EN, which are the standards set on the U.K., U.S.A. and Australia.

17. May we request for the area/dimension of the roof?

Answer: The exact area dimensions are not available. Prospective bidders are highly encouraged to conduct a site inspection in order to measure the area and discuss the nature, scope of works and other factors that may affect the execution and implementation of the project.

18. Regarding the warranty, you require a five-year preventive maintenance plan, as for the SCC, there is three-year warranty after the acceptance of the project. Do we just consider the three-year warranty? And just submit a five-year maintenance plan, however the cost will no longer be included in our bid price.

Answer: The cost for the maintenance plan is only for the three (3) years warranty period. The submission of a five-year maintenance plan is just part of the documentary requirements before the completion and acceptance of the project.

19. For the monitoring system, will you require a separate platform or application for this function? Will this be web-based?

Answer: A separated function or application is not required. The monitoring system should be web-based.

20. What is the supply voltage for this project?

Answer: The supply voltage for this project is **380V**.

21. Can we issue a warranty bond? Instead of the being subject to the retention period.

Answer: Payments are subject to retention of five percent (5%) referred to as the "retention money." The total "retention money" shall be due for release upon final acceptance of the works. The contractor may, however, request the substitution of the retention money with irrevocable standby letters of credit from a commercial bank, bank guarantees or surety bonds callable on demand, of amounts equivalent to the retention money substituted for and acceptable to the Government, provided that the project is on schedule and is satisfactorily undertaken. Otherwise, the five percent (5%) retention shall be made.

Said irrevocable standby letters of credit, bank guarantees and/or surety bonds, to be posted in favor of the Government shall be valid for a duration to be determined by the concerned implementing office/agency or procuring entity and will answer for the purpose for which the retention is intended, i.e., to cover uncorrected discovered defects and third party liabilities.

The obligation for the warranty shall be covered by either retention money in the equivalent amount set in the Special Conditions of the Contract or a **special bank guarantee** equivalent to the set percentage of the total contract price.

The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

22. We would like to confirm if the requirement on item 1.2 of the inverter, under the bullet with specified "*equipped with lightning protection device and 6000V surge*"

protection" Regarding this item, is it really 6000V requirement? Is this a typographical error? Could it be possible that the intended value is 600V instead of 6000V?

Answer: There is a typographical error. It should be 600V. *"equipped with lightning protection device and **at least 600V surge protection**"*

23. For the Post Qualification Requirement, "Notarized Affidavit that the personnel under item A is/are employees of the Service Provider", We would like to request if you can allow/permit project based/contractual licensed professional/s for this requirement as the intended project is seasonal in nature and the warranty obligation is shouldered by the supplier/service provider.

Answer: The personnel for the project must be an employee of the Service Provider.

24. For the requested item on 1.5 Maintenance Tools, may we request for more detailed specifications for the drone such as weight, flight time, transmission distance, etc.

Answer: The drone to be offered must meet the specifications provided in the bid documents i.e. video resolution, photo resolution, and remote controller. As for the additional items, we will accept the minimum standard that align with the video resolution, photo resolution, and remote controller specifications.

25. Is the requirement for the Array Power, "at least 100KW", Kindly clarify if there is a limit with Subic Enerzone, as normally the limit is 100Kw? If this is so, what happens if the output exceeds 100kw? Is this DC side?

Answer: Enerzone's basis for the 100 kw limitation for net-metering is on the AC side output of the system not on the DC side. Hence, the 100 kwp (DC side) minimum requirement will suffice for the net-metering application.

26. Is the certificate of site inspection required?

Answer: NO. A certificate of site inspection is **NOT REQUIRED.**

27. For the maintenance of the Solar Power System, does the supervisor still have to be a Professional Electronics Engineer or a Registered Electronics Engineer will do?

Answer: Registered Electronics Engineer will do.

28. Are we going to design the system? Do we need to submit the drawings to the Telecommunications Department for checking before the final drawing?

Answer: YES. You need to submit drawings for checking before the final drawing.
This is for the winning bidder only.

29. Do we need to submit drawings for approval on the bid submission?

Answer: NO. The submission and approval of drawings will be during the Contract Implementation.

30. During the implementation, will you allow the winning bidder to construct a temporary shelter for the workers?

Answer: NO. The construction of Temporary shelters for workers is not allowed inside the SBFZ. The supplier/contract must find regular housing arrangements either in the SBFZ or Olongapo City and Bataan area.

31. Please take note that **Tab (e)** under the Checklist of the **Technical Documents shall include the Schedule of Requirements/Delivery Schedule** (aside from the Conformity with the Technical Specification).

32. Again, please take note of the following:

a. There is no preference in the color of bid envelopes and the placing of tabs on each document for easy identification during bid evaluation is preferred.

b. For the submission and receipt of bids, the SBMA is yet to establish its procedure thru electronic means. Accordingly, aside from physical submission, the only alternative is the submission thru courier. However, it shall be the responsibility of the bidders to ensure that their bids submitted thru courier be received by the BAC, through its Secretariat, on or before the deadline for the submission of bids.

c. The payment of bidding documents can be done until 12NN of the day of the submission of bids on July 05, 2023.

d. For bid bulletins, it shall be the responsibility of the bidders to secure copies thereof, which are posted on the PhilGEPs/SBMA websites and/or the SBMA Procurement Service Facebook page.

C. Please be informed that physical attendance during the bid opening shall be **limited** to a maximum of two (2) authorized representatives per bidder.

D. All bidders who will opt to submit their bids thru courier must ensure that the same be received by the BAC, through its Secretariat, on or before the deadline for the submission of bids.

E. Meanwhile, **a complete set of Bidding Documents is available and may be acquired by interested bidders only until 12:00 NN of July 05, 2023.**

F. Further, please be reminded that, subject to Section 25.9 of the revised IRR of Republic Act No. 9184, **unsealed or unmarked bid envelopes shall be rejected.**

G. For the guidance and information of all concerned.

(SGD)

ATTY. MICHAEL M. QUINTOS

Chairperson

Cc: All BAC Members
Technical Working Group
Commission on Audit
NGO