

June 26, 2023

## **Bid Bulletin No. 2**

### **ONE (1) YEAR CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS MEDICINES**

A. Due to the Declaration of June 28, 2023 as a Regular Holiday in observance of Eid'l Adha, also known as the Feast of Sacrifice, please be informed of the **CHANGE IN PROCUREMENT SCHEDULE** particularly:

- **SUBMISSION AND OPENING OF BIDS** (thru courier/physical submission) – from June 28, 2023 to **July 07, 2023**

Please be reminded that all procurement activities shall be on the dates mentioned above at **2:00 PM to be held in the SBMA PPMD Conference Room, Room 201, Building 255, Barryman Road, Subic Bay Freeport Zone and/or thru online video conferencing via Google Meet with the official links provided in the bidding documents**

B. Please be guided of the following:

1. Purchase of the bidding documents is done on-site/ through personal visit to the PPMD Office located at the address stated above as the payment of bidding documents is not yet available thru online banking / bank transfer because of the manual issuance of billing assessment form and followed by the physical payment of bidding documents at the cashier.

Since the bidding documents and other pertinent documents are available online, it is advised to purchase the bidding documents before 12:00 P.M (noon) on the date of the submission and opening of bids for convenience.

2. The placing of tabs on each submitted requirement/document is highly encouraged and preferred for easy identification during bid opening. Kindly refer to Section VIII of the bidding documents for the Checklist of Technical and Financial Documents.
3. The basis contract amount for the Single Largest Completed Contract (SLCC) will be the **GROSS CONTRACT PRICE** of the declared project.
4. The bid price should be exclusive of Value Added Taxes (VAT).
5. Can you be disqualified for improper marking of envelopes?

**Answer: NO.** There are now less stringent rules in the sealing and marking of bids. The Annex B of GPPB RESOLUTION NO. 09-2020 presents the Amended 2016 REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT (RA) NO. 9184 which states:

**25.9 “Unsealed or unmarked bid envelopes**, or in case of electronic bid submission, Bidding Documents **not in compressed archive folders and are not password protected, SHALL BE REJECTED.** However, bid envelopes that are *not properly sealed and marked or not properly compressed and password-protected*, as required in the Bidding Documents, ***shall be accepted***, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or GPPB Resolution No. 09-2020, dated 7 May 2020 page 13 of 17 marked bid, or improperly compressed or password-protected folder, or for its premature opening.”



6. May we request for a list of relevant documents that needs to be notarized?

**Answer:** In Item 5.4, Annex "A" of GPPB Resolution NO. 16-2020, Guidelines in the Preparation of the Simplified Philippine Bidding Documents for Goods and Infrastructure Projects and the Submission of the Required Forms to be included in the Procurement of Goods, Infrastructure Projects, and Consulting Services, the following documents shall be notarized in accordance with the latest Rules on Notarial Practice:

- Bid Securing Declaration,
- Performance Securing Declaration (Only applicable during a State of Calamity, or implementation of community quarantine or similar restrictions, GPPB Resolution No. 09-2020)
- Joint Venture Agreement or duly notarized statements from all the potential joint venture partners,
- Contract Agreement Form,
- Omnibus Sworn Statement

7. Please take note that **Tab (e)** under the Checklist **of the Technical Documents shall include the Schedule of Requirements/Delivery Schedule** (aside from the Conformity with the Technical Specification).

8. Again, please take note of the following:

a. There is **no preference in the color of bid envelopes** and the placing of tabs on each document for easy identification during bid evaluation is preferred.

b. For the submission and receipt of bids, the SBMA is yet to establish its procedure thru electronic means. Accordingly, aside from physical submission, the only alternative is the submission thru courier. However, it shall be the responsibility of the bidders to ensure that their bids submitted thru courier be received by the BAC, through its Secretariat, on or before the deadline for the submission of bids.

c. The payment of bidding documents can be done until 12NN of the day of the submission of bids on July 07, 2023.

d. For bid bulletins, it shall be the responsibility of the bidders to secure copies thereof, which are posted on the PhilGEPs/SBMA websites and/or the SBMA Procurement Service Facebook page.

**C.** Please be informed that physical attendance during the bid opening shall be **limited** to a maximum of two (2) authorized representatives per bidder.

**D.** All bidders who will opt to submit their bids thru courier must ensure that the same be received by the BAC, through its Secretariat, on or before the deadline for the submission of bids.

**E.** Meanwhile, **a complete set of Bidding Documents is available and may be acquired by interested bidders only until 12:00 NN of July 07, 2023.**

**F.** Further, please be reminded that, subject to Section 25.9 of the revised IRR of Republic Act No. 9184, **unsealed or unmarked bid envelopes shall be rejected.**

**G.** For the guidance and information of all concerned.

**(SGD)**

**ATTY. MICHAEL M. QUINTOS**  
Chairperson

Cc: All BAC Members  
Technical Working Group  
Commission on Audit  
NGO