

CONTRACT AGREEMENT NO. 230085

**For the Procurement of Services & Materials for the
Repair of one(1) unit Daewoo Forklift Truck, FKL-001
for use by Maintenance and Transportation Department**

THIS AGREEMENT made the _____ day of ^{JUN 27 2023}20____ between **SUBIC BAY METROPOLITAN AUTHORITY** of the Philippines (hereinafter called "the Entity") of the one part and **D. N. VIGO MACHINE SHOP** of 34 Zamora Street, Bagumbayan, Balanga, Bataan, (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity requested for proposals from several suppliers by sending the latter a Request for Quotation (RFQ) and through posting the RFQ in the Philippine Government Electronic Procurement System (PhilGEPS) website, SBMA official website and Facebook page, among others, pursuant to a duly approved request for procurement through small value procurement, in connection with the project, **Services & Materials for the Repair of one(1) unit Daewoo Forklift Truck, FKL-001**, and has accepted the Proposal by the Supplier, being the lowest calculated and complying bidder, for the supply of those goods and/or services in the sum of **Five Hundred Ninety Five Thousand Pesos only (Php595,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.


2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. General Conditions of Contract;
- ii. Special Conditions of Contract;
- iii. D. N. Vigo Machine Shop's Quotation;
- iv. End-User's Scope of Works / Terms of Reference (TOR), if any and all other documents or statements submitted;
- v. Purchase Evaluation Memo **dated June 2, 2023**;
- vi. Minutes of Negotiation and Supplier's/Contractor's Signature;
- vii. Performance/Warranty Security;
- viii. Notice of Award of Contract; and the Supplier's/Contractor's conforme thereto; and
- ix. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in connection with the project and the RFQ, including, but not limited to, the RFQ, the Supplier's mayor's/business permit, PhilGEPS registration number, business/income tax return and Omnibus Sworn Statement. **Winning Supplier/Contractor agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

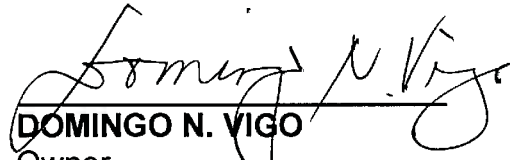
3. In consideration for the sum of **Five Hundred Ninety Five Thousand Pesos only (Php595,000.00)** or such other sums as may be ascertained, **D. N. VIGO MACHINE SHOP** agrees to **Services & Materials for the Repair of one(1) unit Daewoo Forklift Truck, FKL-001** in accordance with his/her/its Quotation.

4. The **SUBIC BAY METROPOLITAN AUTHORITY** agrees to pay the above-mentioned sum in accordance with the terms of the Request for Quotation.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.



ANNA JOY T. QUITO
OIC, PPMD
for: **SUBIC BAY METROPOLITAN AUTHORITY**



DOMINGO N. VIGO
Owner
for: **D. N. VIGO MACHINE SHOP**

Certified Funds Available:



EDITHA L. MARZALES
for: Manager, Financial Planning & Budget Department

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

REPUBLIC OF THE PHILIPPINES)
BALANGA CITY, BATAAN) S.S


BEFORE ME, a Notary Public for and in the Province of Bataan personally came and appeared:

NAME	ID's Presented
Anna Joy Quito Domingo N. Vigo	PRC ID No. 0080041

who represent to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary acts and deeds.

WITNESS MY HAND AND SEAL this June 27, 2023 in Balanga City, Bataan, Philippines.

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Series of 2023


ATTY. TEODORO O. CAMACHO
NOTARIAL COMM. EXPIRES DEC. 31, 2023
PTR NO. 6280751 - 10/21/21 to 2022
ROLL OF ATTY. NO. 22558
MOLE COMPLIANCE NO. MR-0013632
IBP LIFETIME MEMBER NO. 03469



NOTICE TO PROCEED

June 19, 2023

MR. DOMINGO N. VIGO
Owner
D. N. VIGO MACHINE SHOP
34 Zamora Street, Bagumbayan, Balanga, Bataan
Tel. No. (047) 237-6116

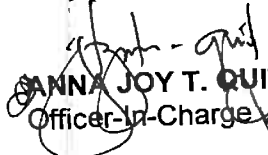
Dear Sir,

The attached Contract Agreement, having been approved, notice is hereby given to **D. N. VIGO MACHINE SHOP** that work may commence for the **Services & Materials: Repair of one(1) unit Daewoo Forklift Truck (FKL-001)** effective upon signing of **Contract Agreement No. 230085** within the agreed schedule of services thereon after the receipt of notice.

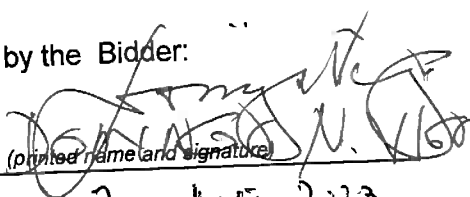
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this in the space provided below. Keep one copy and return the signed document to Subic Bay Metropolitan Authority.

Very truly yours,


ANNA JOY T. QUITO
Officer-in-Charge

Received by the Bidder:


(printed name and signature)

Date:

29 June 2023





NOTICE OF AWARD AND PERFORMANCE SECURITY

June 19, 2023

MR. DOMINGO N. VIGO
Owner
D. N. VIGO MACHINE SHOP
34 Zamora Street, Bagumbayan, Balanga, Bataan
Tel No. : (047) 237-6116

Dear Sir:

Please be informed that your proposal/quotation for the **Services & Materials: Repair of one(1) unit Daewoo Forklift Truck (FKL-001)** under Purchase Request No. **00041-23-0424-0126** with contract price of **P595,000.00** is found to be in accordance with the specification requirements, and is hereby accepted.

In connection thereto, the SBMA is hereby awarding the contract for the project in favor of your company in the aforesaid amount with a delivery period of **within One hundred twenty (120) calendar days upon release of equipment/vehicle. Assigned vehicle must be picked up and delivered from and to SBMA, Transportation Division, as scheduled.**

You are hereby advised to provide within ten (10) days upon receipt of this Notice, a **Performance Security** in the form and amount prescribed under Section 39.2 in the IRR of RA 9184 such as:

Form of Performance Security	Amount of Performance Security <small>(Equal to % of the Total Contract Price)</small>
a. Cash, cashier's/ manager's check, bank draft/ guarantee confirmed by a Universal or Commercial Bank.	Goods and Consulting Services: Five Percent (5%) Infrastructure Projects: Ten Percent (10%)
b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award.

Truly yours,

ANNA JOY T. QUITO
ANNA JOY T. QUITO
Officer-In-Charge

I acknowledge receipt of this Notice on:
Name of Representative of the Bidder : DOMINGO N. VIGO
Authorized Signature: _____

26 JUNE 2023
Domingo N. Vigo

