

## TERMS OF REFERENCE

### REPAIR OF ONE (1) UNIT DAEWOO FORKLIFT TRUCK

#### I. OBJECTIVE

There is a need to invest in major repairs of old vehicles to extend their life span and durability, and ensure their roadworthiness. Thus, procurement of services of repair shop that can restore these vehicles to good running condition is necessary.

#### II. APPROVED BUDGET FOR THE CONTRACT

The total ABC is Seven Hundred Eighty Thousand (Php 780,000.00), VAT Exclusive.

LOT	ITEM DESCRIPTION	ABC
1	DAEWOO FORKLIFT TRUCK MODEL: D150 YEAR:2002 SERIAL NO.: 86-00067 TYPE "D" MFR: DAEWOO HEAVY INDUSTRIES & MACHINERY LTD., KOREA	P 780,000.00

#### III. SCOPE OF WORK

1. Replace packing seal lift cylinder (02EA)
2. Replace packing seal tilt cylinder (02EA)
3. Replace packing seal steering cylinder (both side), 02EA
4. Replace dust cover, 02EA
5. Replace hose lamp, 04EA
6. Replace Exhaust Pipe, 01EA

#### IV. RESPONSIBILITY OF THE CONTRACTOR

1. Contractor must inspect the vehicle at Transportation Division, MTD and present proof of evaluation made.
2. Contractor shall provide all parts/materials (**brand new, original or premium replacement items**) needed for the repair and recondition, w/ DTI and business permit for services.
3. Provide **warranty at least six (6) months** on parts/ materials and work performed.
4. The contractor must coordinate with coordination section of PPMD before the start and completion of work. Point of contact: Ms. Florecel De Vera @ (047) 252-4210

5. All internal parts must be installed in the presence of MTD, Transportation Division Personnel.
6. The winning contractor must show proof of business existence of at least five (5) years and Philgeps registration.
7. Conduct final acceptance on the completed job witness by MTD, Transportation Division and PPMD representatives.
8. Turn-in replaced worn-out and defective parts to MTD, Transportation Division for proper disposition.
9. Contractor must include towing services to their bid (Equipment Removal/Pull-out and delivery from and to SBMA, Transportation Division, MTD shop).

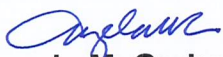
**V. RESPONSIBILITY OF MAINTENANCE AND TRANSPORTATION DEPARTMENT**

1. The Heavy Mechanical Shop General Foreman shall oversee all spare parts to be installed in the unit and make all inspection report.
2. The Heavy Mechanical Shop General Foreman shall oversee the release of the unit/equipment to be repaired outside the SBFZ.
3. The Heavy Mechanical Shop General Foreman will conduct the final test and acceptance of the Job/Repair with representative from the end-user.

**VI. RESERVATION CLAUSE**

The selection of the contractor shall follow the procedures for the procurement of Goods and Services under Republic Act (RA) 9184 or the Government Procurement Reform Act.


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