



NOTICE OF AWARD

August 16, 2023

MR. JEROL B. RAFALLO
General Manager
SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.
Lot Beside Bldg 8365, Boton Area, Subic Bay Freeport Zone
Tel. No. 047 252-3042

Dear Sir,

Please be informed that your proposal/ quotation for the **Services: One (1) year contract for Smoke Emission Test of 177 Units of SBMA Vehicles and Equipments** under Purchase Request No. **00041-23-0605-0198** (PO No. **230123**) with a contract price of **Php 77,880.00** is found to be in accordance with the specification requirements, and is hereby accepted.

In connection thereto, the SBMA is hereby awarding the contract for the project in favor of your company in the aforesaid amount. **SBMA shall be responsible for endorsing list of SBMA vehicles scheduled for emission test prior to registration to LTO. Contract duration shall be for one (1) year commencing from receipt of Notice to Proceed (NTP).**

Very truly yours,

JONATHAN D. TAN
Chairman and Administrator

I acknowledge receipt of this notice on:
Name of Representative of the Bidder:
Authorized Signature:

Aug. 31, 2023





PURCHASE ORDER

DSC 4211

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Supplier/Contractor:	SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.	P.O. No.:	230123
POC & Designation:	JEROL B. RAFALLO, General Manager	Date:	August 16, 2023
Business Address:	Lot Beside Bldg 8365, Boton Area, Subic Bay Freeport Zone	P.R. No.:	00041-23-0605-0198
Tel./Fax Nos.:	047 252-3042	Date:	April 27, 2023
TIN:	223-878-411-000	Procurement Mode:	NEGOTIATED - SMALL VALUE PROCUREMENT
Bus. Permit No./Exp. Date:	2003-0034 CRTE / 1/14/2025		
PhilGEPS Reg. No./Exp. Date:	2007-37330		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	PPMD-Receiving Section, Bldg. 709, Burgos Street cor. Quezon St., Subic Bay Freeport Zone (Tel. 047-252-4432)		
Delivery Terms:	ON SCHEDULED DATES	Payment Terms:	30 DAYS, MONTHLY PROGRESSIVE

L/I #	Stock No.	Qty.	Unit	Unit Cost	Amount
1	<p>SERVICES: ONE (1) YEAR CONTRACT FOR THE SMOKE EMISSION TEST OF ONE HUNDRED SEVENTY SEVEN (177) UNITS VEHICLES AND EQUIPMENT; ASSIGNED TO VARIOUS SBMA DEPARTMENTS</p> <p>COST: P440.00 PER UNIT</p> <p>NOTE: SEE ATTACHED LIST OF VEHICLES FOR REGISTRATION AND TERMS OF REFERENCE (TOR)</p> <p>xxxxxxxxxxxxxxxx nothing follows xxxxxxxxxxxxxxxxxxx</p> <p>PURPOSE: ONE(1) YEAR CONTRACT FOR SMOKE EMISSION TEST OF ONE HUNDRED SEVENTY SEVEN (177) UNITS VEHICLES AND EQUIPMENTS ASSIGNED TO VARIOUS SBMA DEPARTMENTS</p>	1	LO	77,880.00	77,880.00

Chargeable to:	MAINTENANCE & TRANSPORTATION DEPARTMENT	GRAND TOTAL:	P 77,880.00
Total Amount in Words:	Seventy Seven Thousand Eight Hundred Eighty Pesos only		

In case of failure to make the full delivery within the time specified, a penalty of one-tenth (1/10) of one percent for every delay shall be imposed.

Conformed:

 Signature over Printed Name of Supplier
 Date: **AUG. 31, 2023**

JONATHAN D. TAN
 Chairman and Administrator
AUG 23 2023

Funds Available:	 EDITHA L. MARZAL Manager, Financial Planning and Budget Department	BUR No.:	23-08-002245
		Date:	AUG. 25, 2023
		Amount:	77,880.-



NOTICE TO PROCEED

August 16, 2023

MR. JEROL B. RAFALLO
General Manager
SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.
Lot Beside Bldg 8365, Boton Area, Subic Bay Freeport Zone
Tel. No. 047 252-3042

Dear Sir,

The attached **Purchase Order No. 230123** has been approved. Notice is given to **SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.** to commence the delivery of **services and materials for the One (1) Year Contract for Smoke Emission Test of 177 Units of SBMA Vehicles and Equipments** according to the agreed schedule, terms and conditions of the agreement, effective upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice (two copies) in the space provided below. Keep one copy and return the other to Subic Bay Metropolitan Authority.

Very truly yours,


JONATHAN D. TAN
Chairman and Administrator

Received by the Bidder:


printed name and signature

Date: AUG. 31, 2023



MINUTES OF NEGOTIATION

Date: 16 August 2023

PR. No. 00041-23-0605-0198	REQUESTING DEPARTMENT: MAINTENANCE TRANSPORTATION DEPARTMENT	
DESCRIPTION	L/I	Approved Budget Cost (in PHP):
SERVICES: ONE(1) YEAR CONTRACT FOR SMOKE EMISSION TEST OF 177 UNITS OF VEHICLES AND EQUIPMENTS ASSIGNED TO VARIOUS SBMA DEPARTMENTS	1	77,880.00

I. BACKGROUND/ JUSTIFICATION:

As per RA 9184, otherwise known as *Government Procurement Reform Act*, all procurement activities should be made through a competitive public bidding. However, in several cases as deemed appropriate, the procuring entity may resort to various alternative modes of procurement.

Shopping is typically applied as an alternative procurement mode for most material requests with an approved budget cost (ABC) not exceeding P1,000,000.00. It is a method whereby the procuring entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/ regular equipment to be procured directly from suppliers of known qualifications.

Consequently, although falling within the prescribed ABC range, procurement of *Services: One(1) year contract for Smoke Emission Test of 177 Units of SBMA Vehicles and Equipments*, does not fall under this category since these services are not readily available on the shelf. Accordingly, the Bids and Awards Committee (BAC) for Supplies, through the justification made by the PPMD Procurement Division, hereby recommended **Negotiated Procurement (Small Value Procurement)** to be applied. Concretely, it is a method of procurement whereby the procuring entity directly negotiates a contract with a technically, legally and financially capable supplier, contractor or consultant.

II. PROPONENTS' QUOTATION SUMMARY:

	SUPPLIER/PROPONENT	AMOUNT (in PHP)	PAYMENT TERMS
1	SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.	77,880.00	30 DAYS, MONTHLY PROGRESSIVE
2	AUTOTEC AUTOMOTIVE TESTING AND EMISSION CENTER, INC.	76,995.00	STRICTLY, 14 DAYS UPON RECEIPT OF BILLING, MONTHLY PROGRESSIVE

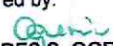
III. NEGOTIATION:

Based on Purchase Evaluation submitted by Maintenance & Transportation Department, endorsed the award of **Services: One(1) Year Contract for Smoke Emission Test of 177 Units of SBMA Vehicles and Equipments** to **SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.**, with complying offer and giving 30 days payment terms which is more suitable and beneficial to the government.


IV. RECOMMENDATION:

Undersigning officers determined to be fair, reasonable and advantageous to SBMA to award items under Purchase Request No.00041-23-0605-0198 to **SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.**

Prepared by:


DOLORES S. OGREMIN
Purchaser

Reviewed by:


MARIA TERESA D. DAMASO
Supervisor, Purchasing Section

Approved by:


JOSMINIA A. TORRENUOVA
Head, RPMD-Procurement Division


ANNA JOY T. QUITO
Officer-in-Charge, PPMD

Conforme:


MR. JEROL B. RAPALLO
General Manager, SUBIC BAY MOTOR VEHICLE INSPECTION CTR. (SBMI) INC.