



SUBIC BAY METROPOLITAN AUTHORITY PROCUREMENT AND PROPERTY MANAGEMENT DEPARTMENT

Room 201 Bldg. 255, Barryman Road, Subic Bay Freeport Zone, Philippines
 Tel. Nos. (047) 252-4503/4124/4211/4283/4230/4214/4424/4282 Fax. No. (047) 252-4284/4251

QUOTATION FORM

You may send your quotation via email to sbmapprd@gmail.com
 email with "cc/bcc" WILL NOT BE ACCEPTED.

Approved Budget for the Contract: **P 369,925.00**

For inquiries, contact: **CAROL DIWA** at Tel. No. (047) 252- **4211** REFERENCE: **0 0 0 3 4 - 2 3 - 0 5 2 5 - 0 1 7 7**

This is a "REQUEST FOR QUOTATION" for items listed below. Pls submit your quotation not later than _____. Please note that quotation submitted beyond the deadline given above, will not be considered.	TERMS: * Payment: _____ <i>days</i> * Delivery: _____ <i>calendar days</i>
DELIVERY POINT: <p style="text-align: center;">PPMD RECEIVING SECTION</p> <p style="text-align: center;">Bldg 709, Burgos Street, Subic Bay Freeport Zone</p> If FOB destination or others, pls. indicate the estimated freight cost.	TO SUPPLIER: IS YOUR PRICE QUOTATION EXCLUSIVE OF VAT? <input type="checkbox"/> YES <input type="checkbox"/> NO

ITEM NO	ITEM DESCRIPTION	QTY	UI	BRAND / WARRANTY	UNIT PRICE	TOTAL PRICE
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SERVICES AND MATERIALS: *

SUPPLY AND DELIVERY OF VARIOUS PRINTING OF THE FOLLOWING SBMA PROMOTIONAL MATERIALS

1	PRINTING OF THE 2024 SBMA DESK CALENDAR	2,000	EA	*			
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SPECIFICATIONS:

- FREE STAND, PAPER BOARD STAND.
- MONTHLY SHEET WITH DIFFERENT (PERSONALIZED) IMAGES / DESIGN ONE SIDE EACH MONTH.
- FULL COLOR PROCESS ONE (1) LEAF EACH MONTH (FRONT MONTH, BACK COLLAGE OF DIFFERENT SBF TOURISM PRODUCTS / SERVICES)
- SIZE: 8.5" (W) x 6" (H)
- LEAVES: C2S #70 SPECIAL MATTE FINISH ARTBOARD MATERIAL
- FOURTEEN (14) LEAVES
- DOUBLE SPRING BINDED ON TOP
- STANDS: HARDBOUND PREMIUM QUALITY WITH VINYL COVER/COATED, COLOR: NAVY BLUE
- THICKNESS: 2MM
- SIZE: 8.5 (L) x 7" (H) x 3.4" (W)

2	PRINTING OF THE CUSTOMIZED RETRACTABLE HAND FAN	500	EA	*			
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* COMPANY NAME: _____ * MAILING ADDRESS: _____ * TEL NO.: _____ FAX NO.: _____ E-MAIL ADD: _____	* GRAND TOTAL: _____
CERTIFICATION: I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.	CERTIFICATION: I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.
_____ * Signature over printed name Date Designation (Authorized Company Personnel)	_____ Signature over printed name Date (Canvasser)
Opened by: _____ Witnesses: _____ _____ _____ Date: _____	

IMPORTANT NOTICE TO SUPPLIER/CONTRACTOR:

*Please answer all required data marked with *.*

Under RA 7227, SBMA is exempted from VAT.

ITEM NO	ITEM DESCRIPTION	QTY	UI	BRAND / WARRANTY	UNIT PRICE	TOTAL PRICE
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SPECIFICATIONS:

- MATERIAL: C2S #180 SPECIAL GLOSSY PAPER ARTBOARD
- 3 PART EXPANDABLE WEDGE STYLE ATTACHED AT METAL SNAP BUTTON (CENTER)
- FAN SIZE: 9" x 6"
- SLIDE-OUT SIZE: 9" x 12"
- FULL COLOR PRINT FRONT & BACK
- OTHERS: WITH LAMINATION

3 PRINTING OF THE SUBIC BAY DIVE TOURISM AND SUBIC BAY ECOTOURISM (BROCHURE) **1,500** EA * _____

SPECIFICATIONS:

- MATERIAL: C2S 60 LBS., GLOSSY
- SPREAD SIZE: 29.7 CM (L) x 41.8 CM (H)
- FOLD SIZE: 10 CM (L) x 21 CM (H)
- OTHERS: 6 PANELS, 3 FOLDS
- COLOR: FULL COLOR PRINT
- PROCESS: OFFSET PRINTING

4 PRINTING OF THE SUBIC BAY PHILIPPINES (BROCHURE) **2,000** EA * _____

SPECIFICATIONS:

- MATERIAL: C2S 60 LBS., GLOSSY
- SPREAD SIZE: 61 CM (L) x 68.5 CM (H)
- FOLD SIZE: 4" (L) x 9" (H)
- OTHERS: 18 PANELS
- COLOR: FULL COLOR PRINT
- PROCESS: OFFSET PRINTING

5 PRINTING OF THE SBMA WRITING PAD **500** PD * _____

SPECIFICATIONS:

- SIZE: 4-1/4" (L) x 6" (H)
- MATERIAL: BOOK #60
- LEAVES: PADDED 50SH/PD
- WITH CUSTOMIZED DESIGN (3) THREE KINDS (1. EXCELLENCE, 2. INTEGRITY 3. MALASAKIT)
- COLOR: FULL COLOR PRINT
- PROCESS: OFFSET PRINTING
- OTHERS: WITH COVER PLASTIC

TERMS AND CONDITIONS:

1. MULTIPLE AWARD
2. APPROVED PRINT-READY LAYOUT TO BE PROVIDED BY THE END-USER. LAYOUT SUBJECT TO CHANGES WITH DUE NOTIFICATION.
3. AWARDED SUPPLIER SHOULD SUBMIT ACTUAL SAMPLE (USING THE APPROVED LAYOUT PROVIDED BY THE END-USER) WHICH IS SUBJECT FOR EVALUATION AND APPROVAL PRIOR TO FINAL PRINTING AND MASS PRODUCTION.
4. MASS PRODUCTION ITEMS SHOULD BE SIMILAR WITH THE APPROVED ACTUAL SAMPLE MEETING THE REQUIRED SPECIFICATIONS.
5. PLEASE QUOTE EXCLUSIVE RATES. QUOTATION SHOULD ALREADY INCLUDE DELIVERY CHARGE

<p>* COMPANY NAME: _____</p> <p>* MAILING ADDRESS: _____</p> <p>* TEL NO.: _____ FAX NO.: _____ E-MAIL ADD: _____</p>	<p>* GRAND TOTAL:</p> <p>_____</p>
<p>CERTIFICATION: I hereby certify that I have personally quoted the price/s of the item/s mentioned above and further attest that the validity is 30 working days upon signing, unless otherwise stated herein. We acknowledge that our failure to indicate that the aforementioned bid amount is exclusive of VAT shall result to a presumption that the bid amount is inclusive of VAT and other taxes.</p> <p>_____ * Signature over printed name (Authorized Company Personnel)</p> <p>_____ Date</p> <p>_____ Designation</p>	<p>CERTIFICATION: I hereby certify that I have personally canvassed/verified the price/s of the item/s mentioned above.</p> <p>_____ Signature over printed name (Canvasser)</p> <p>_____ Date</p>
<p>Opened by: _____</p> <p>Witnesses: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Date: _____</p>	

IMPORTANT NOTICE TO SUPPLIER/CONTRACTOR:

Please answer all required data marked with *.

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