

NOTICE TO CONDUCT DIRECT CONTRACTING FOR THE PROCUREMENT OF “PAPER MASTER ROLL AND TONERS OF THE RISOGRAPH MACHINE”

THE **SUBIC BAY METROPOLITAN AUTHORITY**, through its **Bids and Awards Committee (BAC)** and **Procurement and Property Management Department (PPMD)** intends to procure the **PAPER MASTER ROLL AND TONERS OF THE RISOGRAPH MACHINE** through Direct Contracting (Section 50) as an Alternative Mode of Procurement as stated the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Furthermore, the contractor, who has a **CERTIFICATE OF EXCLUSIVE DISTRIBUTORSHIP** (attached with this notice) is identified to be **U-BIX CORPORATION**. Thus, they are invited to submit their proposal within three (3) calendar days from the posting of this notice at the Official SBMA website and other conspicuous places of the Procuring Entity.

The project shall be funded under the Corporate Operating Budget CY 2023 of APP 2023. The total Approved Budget for Contract is Four Thousand Seven Hundred Sixty-One Pesos Only (**P4,761.00**), One Thousand Three Hundred Seventeen Pesos (**P1,317.00**) for the Paper Master Roll and Three Thousand Four Hundred Forty-Four Pesos (**P3,444.00**) for the Toners of the Risograph Machine.

Additional legal and financial documents to be submitted by the supplier:

- (1) Registration Certificate from SEC, DTI or CDA
- (2) Mayor's/Business Permit;
- (3) Income/Business Tax Return; and
- (4) Certificate of PhilGEPS Registration that shows the Registration Number
- (5) Secretary Certificate or Special Power of Attorney of Authorized Representative
- (6) Notarized Omnibus Sworn Statement

The Direct Contracting mode of Procurement shall be governed by 2016 Revised IRR of Republic Act 9184.

The implementation of the project shall be guided by its Technical Specifications, Schedule of Requirements and the Terms and Conditions reflected in the Quotation Form which is attached together with this notice.

The SBMA shall in no case be held responsible or liable for any and all costs associated in the implementation of the Direct Contracting mode of procurement regardless of its result.

Further information may be obtained information through:

RENANTE M. SALENIL

Bids and Awards Committee Secretariat

SUBIC BAY METROPOLITAN AUTHORITY

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Subic Bay Metropolitan Authority

PROCUREMENT AND PROPERTY MANAGEMENT DEPARTMENT

BIDS AND AWRDS COMMITTEE FOR GOODS AND SERVICES

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